

3/12/07
(21)

ACTON MUNICIPAL PROPERTIES DEPARTMENT

INTERDEPARTMENTAL COMMUNICATION

To: Don P. Johnson, Town Manager **Date:** March 7, 2007
From: Dean A. Charter, Municipal Properties Director (OK)
Subject: Garden Club plant sale

Attached please find a request from the Acton Garden Club to use the portion of the Town Common adjacent to the Davis Monument for their annual plant sale on Saturday, May 19, as has been the case for a number of years. I feel that there will be no issues regarding this request, and I recommend approval by the Board of Selectmen.

I have forwarded copies of this request to the Police Department and Fire Department for comments.

Attachment

Cc:

Police Chief
Fire Chief
Grounds Crew Leader

The Acton Garden Club, Inc.

P. O. Box 2137
Acton, MA 01720-6137

March 5, 2007

Dean Charter
Director of Municipal Properties
472 Main Street
Acton, Massachusetts 01720

Dear Dean,

We are again requesting permission to use the Acton Center monument lawn for the Acton Garden Club Plant Sale. We would like to hold our sale on the Saturday after Mother's Day, which will be May 19th. Set up will begin at 6:00am and cleanup will be finished by 2pm. We are also requesting permission to place 2 sandwich board signs on the monument lawn approximately 14 days prior to and including the day of the sale.

We would also like to thank you for always making the area so attractive for our sale

Best regards,

Sue Nordhausen
92 Arlington Street
Acton, MA 01720

Stephanie Reid
336 Annursnac Hill Road
Concord, Ma. 01742

Christine Joyce

From: Frank Widmayer
Sent: Friday, March 09, 2007 11:52 AM
To: Christine Joyce
Subject: Garden Club plant sale

I have reviewed the application submitted by the Acton Garden Club for their plant sale on May 19.

I have no objection to the request.

If they need parking restriction signs for the event I would ask that they contact the department safety officer Bob Cowan approximately one week prior to the event.

Frank J. Widmayer III
Chief of Police
(978) 263-2911

3/9/2007